



Position Description

Position: Case Manager

Status: Full-time - 40 hours

The Case Manager is a Full time position providing crisis counseling, supportive services, and advocacy and case management to victims of domestic violence. Case management services will be provided primarily out of Nicole's Place, Laurel House's satellite office in Huntingdon Valley, with occasional off-site service provision.

The position is responsible to ensure provision of crisis and safety counseling to victims of domestic violence who come to, or call, Nicole's Place seeking safety and support and follow up calls to provide information and/or offer services and referrals.

The Case Manager works with other Laurel House staff members, as well as community organizations, to develop an understanding of services available and system for making cross-referrals and provide systems advocacy to organizations in Eastern Montgomery County to build capacity to respond to domestic violence.

The Case Manager may travel to other Laurel House or other county locations for provision of service to clients as needed.

Candidates for his position should have a Bachelor's Degree in Social Work or a related field and experience as a case manager, preferably with experience or knowledge of domestic violence. Should also possess the ability to work effectively with coalitions and committees as well as independently and in a team environment, and with individuals of diverse cultural backgrounds. The position requires strong verbal and written communication and computer skills.

Must be able to be flexible at times, including being "on-call" on some evenings, nights/weekends, holidays and have use of a vehicle, valid Pennsylvania Driver's License and automobile insurance.