



Position Description

Position: Community Educator Status: F/T, **9-month**, Hourly
 Location: 180 Administrative Office

Position Summary

This position helps raise community awareness about domestic violence, adolescent relationship abuse and other domestic violence related topics by providing age-appropriate information to schools, colleges, businesses, faith-based communities, youth groups, and other community groups. This position engages in prevention programming in order to reduce the incidence and prevalence of intimate partner violence within various sectors of the community.

Essential Duties and Responsibilities

- ❖ In coordination with the Community Education Coordinator, serve as liaison for Montgomery County schools, colleges, youth and young adult groups seeking domestic violence and teen dating violence presentations, outreach activities and materials
- ❖ In coordination with the Community Education Coordinator, serve as the liaison for communities of faith, community groups, and businesses seeking domestic violence presentations and/or speakers. Coordinate with other staff when appropriate
- ❖ Responsible for developing and implementing customized training and education material for presentation to specific audiences
- ❖ Present established curricula for middle schools and high schools, youth and young adult groups, and colleges throughout Montgomery County
- ❖ Collect evaluations from all education and prevention programs
- ❖ Organize and conduct training for parents, and for adult professionals who work with youth, on how to address teen dating violence
- ❖ Assist in promoting and developing educational programs
- ❖ Represent agency, as assigned, at collaborative networks, task force meetings, community events, seminars, etc.
- ❖ Work collaboratively with the Volunteer Coordinator/Program Coordinators when organizing community outreach.
- ❖ Other duties as assigned

Qualifications

- ❖ Bachelor's degree in a relevant field (e.g. education, public health, social work, criminal justice, human services) preferred; or two to three years relevant experience
- ❖ Understanding of domestic violence and related issues, preferred
- ❖ Ability to effectively engage teens and young adults as well as more mature audiences
- ❖ Experience with and comfortable with public speaking

- ❖ Ability to function independently and in a team environment
- ❖ Demonstrated ability to handle confidential information
- ❖ Strong communication skills – both verbal and written
- ❖ Strong organizational skills
- ❖ Strong computer and technology skills; knowledge of Microsoft Office Suite
- ❖ Ability to work with diverse populations
- ❖ Flexibility in scheduling, some weekend and evening work may be required
- ❖ Valid driver's license, auto insurance and access to a personal vehicle
- ❖ Ability to travel daily to presentation sites throughout Montgomery County (and contiguous counties as needed)