



Job Description
Marian's Attic Thrift Shop
Part Time, Seasonal Sales Associate

Position Summary

Immediate opening for a part time, seasonal sales associate for all aspects of the shop, including but not limited to sorting, steaming and preparing donation for the sales floor, as well as working the cash register.

Hours: This position is seasonal, part-time (20-24 hours per week). The times of day and hours will vary, but includes some evening and weekend.

Responsibilities:

1. Cash register/ balancing cash drawer at close of shift (in the absence of manager);
2. Excellent customer service and willingness to share with customers who we are and why we are here;
3. Willingness to learn or has knowledge of clothing, shoe and accessory brands;
4. Receiving donations/issuing donation receipts;
5. Sorting/tagging/steaming/stocking merchandise;
6. May provide direction to volunteers in the absence of manager;
7. Keeping the shop clean, neat and organized;
8. Display areas and organizing front of shop as needed;
9. Internet search experience to look up value of assorted donated items;
10. General retail store/thrift store responsibilities;
11. Operate shop in the absence of the Marian's Attic Manager and Assistant Manager.

Required Skills and Experience:

1. High School Diploma or GED
2. Experience in retail, thrift or consignment shop environment preferred but not required
3. Ability to lift 35lbs.
4. Strong "people skills"; excellent customer service skills
5. Ability to prioritize, multi-task and take initiative
6. Ability to be flexible on work hours (some evening and weekend work required)
7. Ability to work with diverse populations
8. Ability to work independently and with minimal supervision, coupled with the ability to take direction and seek supervision when needed

Interested individuals should send a cover letter and resume to
Pattie Ceithaml at pceithaml@laurel-house.org

AA/EOE